



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Thursday 24th November, 2016**

Time: **7.00 pm**

Venue: **Rooms 3 & 4 - 17th Floor, Westminster City Hall, 64 Victoria Street, London, SW1E 6 QP**

Members: **Councillors:**

Jonathan Glanz (Chairman)
Lindsey Hall (Vice-Chairman)
Judith Warner
David Boothroyd

Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

Admission to the public gallery is by ticket, issued from the ground floor reception at City Hall from 6.30pm. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Reuben Segal, Senior Committee and Governance Officer.

**Tel: 020 7641 3160 Email: rsegal@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any personal or prejudicial interests in matters on this agenda.

3. MINUTES

To approve the minutes of the meeting held on 14 September 2016.

(Pages 1 - 8)

4. GRANT THORNTON ANNUAL AUDIT LETTER 2015/16

Report of Grant Thornton, External Auditor

(Pages 9 - 24)

5. PROGRESS REPORT AND UPDATE ON 2016-2017 AUDIT

Report of Grant Thornton, External Auditor.

(Pages 25 - 42)

6. CORPORATE COMPLAINTS 2015/16

Report of the Chief of Staff

(Pages 43 - 86)

**7. FINANCE (PERIOD 6) AND QUARTER 2 (APRIL 2016-
SEPTEMBER 2016) PERFORMANCE MONITORING**

Report of the City Treasurer and the Director of Policy, Performance and Communications

**(Pages 87 -
128)**

**8. INTERNAL AUDIT 2015/16 - PROGRESS REPORT (AUGUST
TO OCTOBER 2016)**

Report of the City Treasurer

**(Pages 129 -
142)**

9. MID YEAR COUNTER FRAUD MONITORING

**(Pages 143 -
162)**

Report of Shared Services Director for Audit, Fraud, Risk and Insurance

10. AUDIT ARRANGEMENTS BEYOND 2018-2019

**(Pages 163 -
170)**

Report of the City Treasurer.

11. WORK PROGRAMME 2016/17

**(Pages 171 -
180)**

**Charlie Parker
Chief Executive
16 November 2016**